

DEVON & SOMERSET FIRE & RESCUE AUTHORITY DRAFT CALENDAR OF MEETINGS 2010/11 MUNICIPAL YEAR

NOTES

1. All meetings will be held at Devon & Somerset Fire & Rescue Service Headquarters unless otherwise indicated.
2. Consideration has been given to constituent authority calendars of meetings (as available) to seek to avoid potential clashes.
3. Each cycle features at least one Members Forum, to which all Authority Members are invited, intended to promote greater Member engagement with the work of the Authority. Each Forum has, wherever practicable, been aligned to either a full Authority or Committee meeting in an effort to make best use of Members' available time. Where aligned to a Committee, the Forum will commence on the conclusion of that particular Committee and more indicative timings for the start of the Forum will be given following despatch of the agenda for the relevant Committee.
4. Forum sessions before the February 2011 full Authority meeting are each likely to feature some issues relating to the setting of the 2011/12 budget. The programme for subsequent Forums will be determined nearer the time. Members are invited to suggest matters that they would like raised at each Forum.
5. Committee-specific workshops may be arranged as requested to take place on the conclusion of those Committee meetings where a Forum is not scheduled. Once appointed, Members of each Committee are invited to consider this and suggest items that they would wish raised.
6. Known dates of outside body meetings have been included (shown in italics) in the Calendar. These will only affect those Members appointed to those outside bodies.
7. Subject to any amendments that may be made at the Annual Meeting, Members are asked to note in their diaries all dates relevant to them.
8. The dates shown for the South West Regional Management Board are provisional only and are subject to confirmation at the Annual Meeting of the Board to be held on Tuesday 22 June 2010.

DEVON & SOMERSET FIRE & RESCUE AUTHORITY Draft Calendar of meetings 2010/11	
Date/Time of Meeting	Name of Meeting
Cycle 1	
June 2010	
Thursday 10 June 2010 10.00hours	Community Safety and Corporate Planning Committee (CSCP)
Wednesday 16 June 2010 10.00 hours	Capital Programme Working Party
Thursday 17 June 2010 10.00 hours	Human Resources Management and Development Committee (HRMD)

DEVON & SOMERSET FIRE & RESCUE AUTHORITY
Draft Calendar of meetings 2010/11

Date/Time of Meeting	Name of Meeting
<i>Friday 18 June 2010, Local Government House, Smith Square London</i>	<i>Local Government Association Fire Service Forum</i>
Wednesday 30 June 2010 10.00 hours (NOTE: Statutory requirement to approve Statement of Accounts and AGS by end of June)	Audit and Performance Review Committee (APRC)
Wednesday 30 June 2010 (on rising of APRC)	DSFRA Members Forum
July 2010	
<i>Friday 2 July 2010 10.00hours to 15.00hours (approx.) at the offices of Tewkesbury Borough Council</i>	<i>South West Provincial Councils Annual General Meeting</i>
<i>Tuesday 6 July 2010 at Bournemouth International Centre</i>	<i>Local Government Association General Assembly</i>
Friday 9 July 2010 10.00 hours	Standards Committee (SC)
Friday 16 July 2010 10.00 hours	Resources Committee (RC)
<i>Friday 16 July 2010 11.00hours to 14.00hours, Devon County Council County Hall, Exeter</i>	<i>South West Councils</i>
Friday 30 July 2010 10.00hours	DEVON & SOMERSET FIRE & RESCUE AUTHORITY
Friday 30 July 2010 (on rising of DSFRA)	DSFRA Members Forum
August 2010 – RECESS MONTH – NO MEETINGS	
Monday 30 August 2010	Public Holiday
Cycle 2	
September 2010	
Monday 6 September 2010 10.00 hours	Community Safety and Corporate Planning Committee
Monday 6 September 2010 (on rising of CSCP)	DSFRA Members Forum
<i>Tuesday 7 September 2010, Chester (time and venue to be confirmed)</i>	<i>Local Government Association Rural Commission</i>
<i>Friday 8 September 2010, Chester (time and venue to be confirmed)</i>	<i>Local Government Association Rural Commission Annual Conference</i>
Thursday 9 September 2010 10.00 hours	Capital Programme Working Party
Thursday 16 September 2010 10.00 hours (NOTE: full Authority approval of draft Corp. plan needed mid-Sept. to allow sufficient time for public consultation period)	DEVON & SOMERSET FIRE & RESCUE AUTHORITY
Thursday 16 September 2010 (on rising on DSFRA)	DSFRA Members Forum

DEVON & SOMERSET FIRE & RESCUE AUTHORITY
Draft Calendar of meetings 2010/11

Date/Time of Meeting	Name of Meeting
Monday 20 September 2010 14.00 hours	Human Resources Management and Development Committee
Wednesday 29 September 2010 10.00 hours <i>(NOTE: Statutory requirement to approve final Statement of Accounts pre- end of September)</i>	Audit and Performance Review Committee
October 2010	
<i>Friday 1 October 2010 11.00hours</i>	<i>South West Regional Management Board</i>
Thursday 21 October 2010 10.00 hours	Resources Committee
Thursday 21 October 2010 (on rising of Resources)	DSFRA Members Forum
<i>Wednesday 27 October 2010 at 10.15hours, Local Government House, Smith Square, London</i>	<i>Local Government Association Urban Commission</i>
Friday 29 October 2010 10.00 hours	Standards Committee
November 2010	
Wednesday 3 November 2010 14.00 hours	DEVON & SOMERSET FIRE & RESCUE AUTHORITY
Cycle 3	
Monday 8 November 2010 10.00 hours	Community Safety and Corporate Planning Committee
<i>Thursday 11 November 2010 11.00hours</i>	<i>South West Regional Management Board</i>
Friday 12 November 2010 10.00 hours	Human Resources Management and Development Committee
<i>Friday 12 November 2010 10.00hours to 16.00hours, Devon County Council County Hall, Exeter</i>	<i>South West Councils</i>
Wednesday 17 November 2010 10.00 hours	Audit and Performance Review Committee
Wednesday 17 November 2010 (on rising of APRC)	DSFRA Members Forum
Monday 29 November 2010 10.00 hours	Resources Committee
December 2010	
Thursday 16 December 2010 10.00 hours	DEVON & SOMERSET FIRE & RESCUE AUTHORITY
Thursday 16 December 2010 (on rising of DSFRA)	DSFRA Members Forum
Monday 27 December 2010	Public Holiday
Tuesday 28 December 2010	Public Holiday

DEVON & SOMERSET FIRE & RESCUE AUTHORITY
Draft Calendar of meetings 2010/11

Date/Time of Meeting	Name of Meeting
Cycle 4	
January 2011	
Monday 3 January 2011	Public Holiday
Thursday 13 January 2011 10.00 hours	Community Safety and Corporate Planning Committee
Thursday 13 January 2011 (on rising of CSCP)	DSFRA Members Forum
Wednesday 19 January 2011 10.00 hours	Capital Programme Working Party
Monday 24 January 2011 10.00 hours	Human Resources Management and Development Committee
<i>Wednesday 26 January 2011 11.00hours</i>	<i>South West Regional Management Board</i>
February 2011	
Wednesday 2 February 2011 10.00 hours	Audit and Performance Review Committee
Wednesday 2 February 2011 (on the rising of APRC)	DSFRA Members Forum
Thursday 3 February 2011 10.00 hours	Resources Committee (budget)
Wednesday 16 February 2011 10.00 hours (NOTE: budget meeting must be held before end of February to enable billing authorities to be notified of precept.)	DEVON & SOMERSET FIRE & RESCUE AUTHORITY (Budget)
Cycle 5	
March 2011	
Friday 4 March 2011 10.00 hours	Standards Committee
Thursday 10 March 2011 at 10.00hours	DSFRA Members Forum
<i>Wednesday 23 March 2011 11.00hours</i>	<i>South West Regional Management Board</i>
April 2011	
Monday 11 April 2011 10.00 hours	Human Resources Management and Development Committee
Monday 11 April 2011 (on rising of HRMD)	DSFRA Members Forum
Friday 22 April 2011	Public Holiday
Monday 25 April 2011	Public Holiday
May 2011	
Monday 2 May 2011	Public Holiday
Thursday 12 May 2011 10.00 hours	Audit and Performance Review Committee

DEVON & SOMERSET FIRE & RESCUE AUTHORITY
Draft Calendar of meetings 2010/11

Date/Time of Meeting	Name of Meeting
Wednesday 18 May 2011 10.00 hours	Resources Committee
Wednesday 18 May 2011 (on rising of Resources)	DSFRA Members Forum
Friday 27 May 2011 10.00 hours	DEVON & SOMERSET FIRE & RESCUE AUTHORITY (Annual Meeting)
Friday 27 May 2011 (on rising of Annual Meeting)	DEVON & SOMERSET FIRE & RESCUE AUTHORITY (Ordinary Meeting)
Monday 30 May 2011	Public Holiday
June 2011	
<i>Wednesday 23 June 2011 11.00hours</i>	<i>South West Regional Management Board</i>